



LOS ALAMOS
where discoveries are made

Small Accessory Structures

Applies to residential structures up to 200 sq. ft.
Or commercial structures up to 120 sq. ft.

Los Alamos County Community Development Department
1000 Central Avenue, Suite 150, Los Alamos, NM 87544

Office 505-662-8120 • Fax 505-662-8363 • Email: permit.techs@lacnm.us

Application Checklist

**If not applying electronically 2 Copies of all documentation is required*

Submittal Requirements	Provided	Required	Not Applicable
Permit Application - completed and signed			
Checklist, Page 2 – completed			
Commercial – completed and signed notarized owner's affidavit from property owner.			
A scaled Site Plan that includes the following:			
▪ Graphic Scale and North Arrow			
▪ Property Lines according to the recorded survey – include the length of the rear property line.			
▪ Location of all existing structures, noting the square footage of each footprint.			
▪ Location of proposed structure(s), labeled as "Proposed".			
▪ The planned distance between the proposed structure and property lines.			
▪ The planned distance between the proposed structure and nearby structures on the lot.			
▪ Existing utility lines and easements.			
Height is noted on the Permit Application or demonstrated with elevation drawings.			
NM One Call Ticket Number. NM One Call 1-800-321-2537			
Is there an associated approved Administrative Deviation or Variance? If so, a copy of the recorded Certificate of Approval.			

**** This list is not all inclusive, additional information may be required depending on scope of project****

Reviewed by Permit Tech: _____ Revised

6/5/2025

See Reverse

Project Information

Lot Coverage:

- Total existing structure area (footprints) in square feet, includes accessory buildings, main buildings, and detached buildings that exceed 30" above grade. _____ Sq. Ft.
- Proposed structure area (footprint) in square feet. _____ Sq. Ft.
- Property area in square feet. _____ Sq. Ft.

Elevations: Is the structure to be located on a stepped or sloped site? ☐ No ☐ Yes

If 'yes', provide elevation drawings of each side, each showing the height measured in feet from finished grade to the highest point. Label elevations as north, south, east, and west.

Good to Know

- The number of accessory structures per lot is limited. (varies by Zone District)
- Only garages and carports can be located closer to the front property line than the main structure on any lot.
- Only garages and carports can be in the front yard within 40-ft of the property line.
- Accessory Structures cannot be in the side setback area. (varies by Zone District)
- Small accessory structures must be kept at least 10-ft from the dwelling and other structures on the lot.
- Accessory Structures cannot be located within 5-ft of any lot line.

Resources

- Learn more about Accessory Structures by reading Sections 16-18(b), 16-20, 16-21, and 16-22:
<https://lacnm.com/MunicipalCode>
- Need a copy of your recorded survey? Ask the Clerk's Office at clerks@lacnm.us.
- Do you know your zone district? Search your physical address on our Interactive Parcel Viewer to access property information: <https://lacnm.com/LACParcelViewer>