

Request Date: _____

Service Request
Department of Public Utilities

Incorporated County of Los Alamos
1000 Central Ave., Ste. 130, Los Alamos, NM 87544
(505) 662-8130 · Fax (505) 662-8005
"Serving today's needs for a better tomorrow"

Property Owner: _____ Phone: _____

Contact/Contractor: _____ Phone: _____

Billing Name: _____

Billing Address: _____

Service Address: _____

Description of Work: _____

Continue on back if more room is needed

Electric (U08) Work Order Number _____

- | | |
|---|---------------------|
| • 100 AMP Residential Service Line Installation Overhead or Underground, Under 150 Feet | \$950.00 |
| • 200 AMP Residential Service Line Installation Overhead or Underground, Under 150 Feet | \$1,400.00 |
| • Residential Net Meter Installation & Inspection | \$450.00 |
| • Commercial Net Meter Installation & Inspection | \$550.00 |
| • All Other Services/Billable Work, Including Service Lines Over 150 Feet | Estimate \$ _____ * |

Gas (U09) Work Order Number _____

- | | |
|---|---------------------|
| • ¾" Residential Service Line and Meter, under 150 feet (From Existing Service Stub to Meter) | \$1,700.00 |
| • ¾" Residential Service Line, Meter, and Service Tap to Main not in Paved Road | \$1,950.00 |
| • ¾" Residential Service Line, Meter, and Service Tap to Main in Paved Road | \$4,200.00 |
| • ¾"- 1" Excess Flow Valve installed on existing polyethylene service line | \$750.00 |
| • ¾"- 1" Excess Flow Valve installed on existing steel service line | Estimate \$ _____ * |
| • Gas Service Valve installation on existing polyethylene service line | \$850.00 |
| • Gas Service Valve installation on existing steel service line | Estimate \$ _____ * |
| • All Other Services/Billable Work, Including Service Lines Over 150 Feet | Estimate \$ _____ * |

Water (U10) Work Order Number _____

- | | |
|---|---------------------|
| • ⅝" x ¾" Water Meter Install | \$700.00 |
| • ⅝" x ¾" Water Meter, with Meter Can and ¾" Tap and Delivery Line from Main not in Paved Road | \$2,500.00 |
| • ⅝" x ¾" Water Meter, with Meter Can and ¾" Tap and Delivery Line from Main in Paved Road | \$5,000.00 |
| • All Other Services/Billable Work | Estimate \$ _____ * |

Wastewater (U11) Work Order Number _____

- | | |
|--|---------------------|
| • Install 4" Saddle Tap on Main – Sewer main exposed by customer | \$500.00 |
| • All Other Services/Billable Work | Estimate \$ _____ * |

*** Estimated Cost (to be filled out by County Utility Dept.)**

Estimated cost includes labor, material, equipment, and overhead costs and must be paid at time service is requested. Charges for service installations shall be at rates established and published by the Utilities Department. Refer General Rule GR-14.01 "Rates and Fees" at the bottom of this page.

Detailed cost estimate is provided for jobs estimated to be over \$1,000.00.

The Estimated cost is \$ _____

Cost Estimate prepared by: _____ Acceptance by customer: _____

Revised 04/2024

Customer/Payer requests the Los Alamos County Utilities Department (“Utilities”) to perform the above-described Work at the Service Location. In consideration of the performance of the Work, The Customer/Payer represents to Utilities that it has the legal authority to contract for the performance of the Work and further that Customer/Payer will pay to Utilities the fixed or estimated cost of performing the work. In the event of emergency work, the actual cost of the Work will be determined by Utilities within thirty (30) business days following completion of the Work, and an invoice for the balance of Utilities’ unpaid costs of performing the Work will be sent by Utilities to the Customer/Payer indicated as Billing Name above. Payment in full of the outstanding balance will be due to Utilities thirty (30) days after the date of the invoice. A late payment fee of one and one-half percent (1.5%) per month shall be assessed to every past due customer/Payor account. An account is considered to be past due beginning thirty-one (31) days following the date of the invoice. Customer/Payor will be responsible for paying all charges associated with the performance of the Work, including late payment fees and all the expenses incurred in collecting any past due amount.

Customer/Payor Signature: _____ Service Address: _____

Printed Name: _____ Date: _____

General Rule GR-14.01 *Rates and Fees General:*

Additional Description of Work:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.