

# ADDENDUM



Incorporated County of Los Alamos  
Procurement Division  
101 Camino Entrada, Building 3  
Los Alamos, NM 87544

This Addendum forms a part of the Solicitation documents and modifies the original Solicitation documents, as stated herein. All other provisions of the Solicitation documents remain unchanged. This Addendum is hereby made a part of the Solicitation documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

## **GENERAL INFORMATION**

<b>To:</b>	All holders of Solicitation documents for the below-referenced Solicitation.
<b>Date:</b>	December 16, 2024
<b>Addendum No.:</b>	No. 2
<b>Solicitation No.:</b>	RFP25-37
<b>Solicitation Title:</b>	Guage Pines Cemetery Master Plan
<b>Contact Name:</b>	Jaime Kephart
<b>Contact Title:</b>	Procurement Contracts Manager
<b>Contact Phone No.:</b>	505.709.5503
<b>Contact E-Mail:</b>	<a href="mailto:Jaime.kephart@lacnm.us">Jaime.kephart@lacnm.us</a>

## **ACKNOWLEDGEMENT**

Respondents are requested to acknowledge receipt of this Addendum by submitting a signed copy of page one (1) of this Addendum with Respondent's Bid or Proposal. Pursuant to NMSA 1978 §14-16-7, this acknowledgement may be signed by electronic signature.

**I hereby acknowledge receipt of this Addendum.**

<b>Name:</b>		<b>Date:</b>	
<b>Title:</b>		<b>Signature:</b>	
<b>Company:</b>			

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## **MODIFICATIONS TO THE SOLICITATION AND/OR Q&A**

Please note the modifications to the Solicitation and/or questions received and County's answers.

<b>Ref. No.</b>	<b>Modification and/or Question</b>	<b>Answers</b>
1	The recording for the pre-proposal meeting held on December 16, 2024, may be viewed online at the following web address:  <a href="https://losalamosnm.egnyte.com/dl/3SBh5yCu2J">https://losalamosnm.egnyte.com/dl/3SBh5yCu2J</a>	
2	The attendance list for the pre-proposal meeting is attached on Page 3 of this Addendum.	
3	County reserves the right, at County's sole discretion, to modify the insurance requirements stated in the RFP, as may be determined necessary by the County based on the final scope of services of the Agreement with the selected Offeror.	
4	Is there a budget for this project?	The <u>estimated</u> budget is \$75,000.00. The County reserves the right, at the County's sole discretion, to adjust or amend this estimated amount at any time.
5	Given the ADA Audit Transition Plan for the Guaje Pines Cemetery provided in the RFP, are you looking for the team to have an additional consultant to provide an additional safety and accessibility assessment?	No, the County is not expecting an additional contractor to provide that.

**PRE-PROPOSAL MEETING ATTENDANCE**

<b>Name</b>	<b>Company</b>	<b>Phone</b>	<b>E-Mail</b>
Jaime Kephart	LAC – Procurement	505-709-5503	<a href="mailto:Jaime.kephart@lacnm.us">Jaime.kephart@lacnm.us</a>
Wendy Parker	LAC – Community Services	505-663-1771	<a href="mailto:wendy.parker@lacnm.us">wendy.parker@lacnm.us</a>
Emmanuel Abeyta	LAC – Community Services	505-663-1821	<a href="mailto:emmanuel.abeyta@lacnm.us">emmanuel.abeyta@lacnm.us</a>
Chelsea Ashcraft	LAC – Community Services	505-662-8261	<a href="mailto:Chelsea.ashcraft@lacnm.us">Chelsea.ashcraft@lacnm.us</a>
Karen Henderson	LAC – Public Works	505-663-1856	<a href="mailto:Karen.henderson@lacnm.us">Karen.henderson@lacnm.us</a>
Becky Bourdeau	Sites Southwest	505-822-8200	<a href="mailto:bbourdeau@sites-sw.com">bbourdeau@sites-sw.com</a>
Shasta Meehan	Sites Southwest		<a href="mailto:smeehan@sites-sw.com">smeehan@sites-sw.com</a>
Cecily Anderson	Sites Southwest	505-822-8200	<a href="mailto:canderson@sites-sw.com">canderson@sites-sw.com</a>