



LOS ALAMOS

INCORPORATED COUNTY OF LOS ALAMOS

101 Camino Entrada, Building 3
Los Alamos, New Mexico 87544 (505) 709-5503
Procurement Division

February 21, 2024

TO ALL HOLDERS OF SOLICITATION DOCUMENTS FOR:

Request for Proposals No. RFP24-18 RFP Name: Door-to-Door Household Hazardous Waste Collection and Disposal Program

Addendum No. 1

This Addendum No. 1 forms a part of the Solicitation Documents and modifies, as noted below, the original Solicitation Documents identified above.

This Addendum provides questions received and the County's answers to all potential Offerors/Proposers:

- 1. Page 2. Item 5. Please clarify what is meant by “No Proposal may be withdrawn after the schedule closing time.” Does it cover the scenario where a vendor is selected through this process and enters negotiations, but can't come to terms with the County for a final agreement?** Answer: No, the statement referenced from the RFP applies if the Offeror notifies the County that they wish to withdraw or revise their proposal any time after the scheduled closing time.
- 2. Page 3. Item 12. Please clarify what is meant by, “The County contemplates a multiple source award.” Also, asking for clarification on Page 5. e., as well as Page 9. 1st paragraph. Would you be awarding a single vendor the base door-to-door option, and other vendors for options A, B and C? In other words, would the base proposal and be exclusive to one vendor?** Answer: The County reserves the right to award to multiple Offerors who can provide some or all of the requested services from the Base Scope or the Additional Alternates. County may award to multiple Offerors for just the Base Scope, in addition to awarding to multiple Offerors for any or all of the Additional Alternates. The recommended award for the Base Proposal may not be exclusive to one vendor. As stated in section 1(e) of the Scope of Services, “County reserves the right to procure DTD HHW collection and disposal Services from other providers, which may occur concurrently with the Services provided by Contractor. “
- 3. Page 3. Need Statement. This statement indicates the door-to-door collection appears to suggest this service is provided to residents “in the Los Alamos townsite and White Rock areas,” so for clarification, it precludes residents in remote areas of the county? And, according to Page 4. f. we are looking at servicing 7,250 households in these two areas, is that correct?** Answer: The information provided in the Background section is for informational purposes only and is an estimate of the number of households anticipated to be serviced by the Contractor as of the issuance of the RFP. As stated in Exhibit G Tab 01: RFP Cost Proposal, and similarly stated in Tabs 02 – 04 for the Additional Alternates, “County provides no guarantee for frequency or volume of work to be provided or HHW materials to be collected for any given time period throughout the term of an agreement. County recognizes that Offerors may have scalable

rates based on the number of per-home collections for a given time period. Offerors are asked to clearly define any such scalable rates for up to seven (7) years of an agreement by listing them under separate Scenario lines below.” If fees proposed are based on the number of households serviced, Offerors should propose scalable or alternate fees that can be adjusted throughout the term of an agreement to allow for increases or decreases in households serviced.

For informational purposes only, a map is provided showing the Los Alamos County boundary lines and a link is provided to the Los Alamos County Residential Waste, Recycling, and Yard Trimming Route Maps. Contractor will be expected to provide Services to any residence that falls within the Los Alamos County boundary. The Route Maps show a clearer picture of where residences are currently located within the Los Alamos Townsite and White Rock and the areas that are currently serviced by the Environmental Services Department. The County reserves the right to modify these routes and maps at any time throughout the term of an agreement. If the fees proposed are based on the areas to be serviced, Offerors should propose scalable or alternate fees that can be adjusted throughout the term of an agreement to allow for increases or decreases in areas serviced.

Los Alamos County Solid Waste Collection Routes:

<https://www.google.com/maps/d/embed?legend=on&mid=1EitzSdMxsAjeDUdjymY6xfzsHNo&ll=35.86982736847015%2C-106.24463916918944&z=13>

Los Alamos County Boundary Map

See page 3 of this Addendum.

4. **Can the county provide us with the tons collected each year by type of waste?** Answer: County requires more time to review the available data to determine if this information can be provided by type of waste. If County is able to provide this information, it will be provided in a future addendum.
5. **Sample Service Agreement, Section D. Taxes: “Contractor shall be solely responsible for timely and correctly billing, collecting, and remitting all NMGRT levied on the amounts payable under this Agreement.” Do you want us to include GRT in our pricing scenarios, or will the county provide an NTTC?** Answer: All costs proposed should be exclusive of GRT. The total not-to-exceed compensation amount for the entire term stated in the awarded agreement will not include GRT.
6. **Is there any requirement for a bid or performance bond?** Answer: A bid or performance bond are not a requirement of this RFP.

All other provisions of the Solicitation Documents shall remain unchanged. This Addendum No. 1 is hereby made a part of the Solicitation Documents to the same extent as those provisions contained in the original documents and all itemized listings thereof.

Each Respondent is requested to acknowledge receipt of this Addendum No. 1 with the Proposal Forms.

I hereby acknowledge receipt of this Addendum No. 1.

Signed	Print Name	Date
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Title	Company
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