



**LOS ALAMOS**  
where discoveries are made

## Small Accessory Structures

(All Accessory structures up to 200 sqft Residential / up to 120 Sqft Commercial)

Los Alamos County Community Development Department  
1000 Central Avenue, Suite 150, Los Alamos, NM 87544

\*Office 505-662-8120 \*Fax 505-662-8363 \*Email: permit.techs@lacnm.us

### Application Checklist

*\*If not applying electronically 2 Copies of all documentation is required*

Planning Requirements	Provided	Required	Not Applicable
Permit Application completed and signed			
Commercial: Completed and signed notarized owner's affidavit from property owner.			
Description of shed including model type for pre-manufactured sheds			
Site Plan with the following:			
* Graphic Scale and North Arrow			
* Property Lines according to recorded survey			
* Existing and proposed structure			
* Existing and proposed easements			
* Existing and proposed setbacks			
* Existing and proposed utility lines			
* NM One Call ticket number- NM One Call 1-800-321-2537.			
Certificate of approval from Planning Division if applicable			
Information from manufacturer on flame spread of exterior materials if structure is within 20-ft of a building containing habitable space. Exterior materials must have a Class II flame spread or better per Los Alamos County Fire Code.			

If you choose to anchor down your structure, please provide us details on the method in which you will be anchoring.

**\*\* This list is not all inclusive, additional information may be required depending on scope of project\*\***

Reviewed by Permit Tech: \_\_\_\_\_

Revised 3-13-24