

## Large Residential Accessory Structures (Over 200 sq ft Residential)

Los Alamos County Community Development Department  
 1000 Central Avenue, Suite 150, Los Alamos, NM 87544

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### Application Checklist

*\*If not applying electronically 2 Copies of all documentation is required*

Code Cycle: 2021 International Building Code / 2021 International Residential Code / 2018 International Energy Conservation Code	Provided	Required	Not Applicable
Permit Application completed and signed			
CID/Homeowners Responsibility Form – If Homeowner is acting as General Contractor. (If Assessor’s database does not match owner name on form further proof of ownership may be required.			
Los Alamos Design Criteria, wind: 90 mph, snow: 30 psf, and seismic: category C.			
<b>Construction Documents</b>			
* Describing Accessory Structure construction and model type			
* Required Foundation plan w/footing details (depth 36” Los Alamos / 24” White Rock), (Also include securing /anchoring to slab or description ground) floor and roof			
* Framing Plans-Including header detail			
* Wall section detail			
* Information from the manufacturer on truss details including engineer stamp (if using manufactured trusses).			
<b>Information from the manufacturer on flame spread of exterior materials.</b>			
* Describing Accessory Structure construction and model type			
* Type of skylights if applicable (Tempered Glass required)			
* Soffits, fascia, and siding (Class II flame spread or better)			
* Stucco system showing method of attachment (if applicable)			
* Roofing system- Specs required (Class A for Los Alamos/ Class B for Whit Rock)			
<b>Manufactured lumber information to include series, type, and load data (i.e. joist/micro lam/para lam, etc)</b>			
<b>Height (provide an overall height measured from the existing grade to the peak of roof)</b>			
<b>Does the structure contain conditioned space (heated or cooled)? If so, please show how the structure complies with the 2018 Energy Code. If not, indicate on the “Description of work” line on the application</b>			
<b>Planning Case- Certificate of Approval</b>			
<b>Site Plan Documents:</b>			
* Scaled Drawing			
* Finished floor elevation			
* Location of proposed and existing structure (labeled as such), showing distance of property lines.			
* Location of all utility lines (gas, water, electric, sewer) mains, and meters from property lines to proposed structure, indicate if electric line is overhead or underground.			
* Provide NM One Call Ticket Number. NM One Call 1-800-321-2537			

\*\* This list is not all inclusive, additional information may be required depending on scope of project\*\*