



Ground Mounted Photovoltaic

Los Alamos County Community Development Department
 1000 Central Avenue, Suite 150, Los Alamos, NM 87544

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Application Checklist

**If not applying electronically 2 Copies of all documentation is required*

| Code Cycle: 2021 International Building Code / 2021 International Residential Code | Provided | Required | Not Applicable |
|--|----------|----------|----------------|
| Permit Application completed and signed | | | |
| Commercial: Completed and signed notarized owner's affidavit from property owner. | | | |
| CID/Homeowners Responsibility Form – If Homeowner is acting as General Contractor. (If Assessor's database does not match owner name on form further proof of ownership may be required. | | | |
| Homeowner's will be required to apply and obtain the electrical permit through Construction Industries Division prior to applying with Los Alamos County. Copies of all documents approved by CID will be required upon application with LA County. | | | |
| All Plans will require plans from a New Mexico Design Professional for the foundation of the system, for the support structure to foundation, and for the PV attachment to the supported structure; all need to address: * Wind speed. (90 mph) * Snow load (30 psf) * Seismic load (C). | | | |
| Planning Case- Certificate of Approval | | | |
| Scaled Site Plan to include: * Graphic Scale and North Arrow * Property Lines according to recorded survey * Existing and proposed structures * Existing and proposed easements * Existing and proposed setbacks * Existing and proposed utility lines * NM One Call ticket number- NM One Call 1-800-321-2537. | | | |
| Height of tallest portion of completed assembly from the finished grade | | | |

**** This list is not all inclusive, additional information may be required depending on scope of project****

Reviewed by Permit Tech: _____

Revised 1/12/24