



LOS ALAMOS
where discoveries are made

Large Accessory Structures

(Over 200 sq ft Residential)

Los Alamos County Community Development Department
1000 Central Avenue, Suite 150, Los Alamos, NM 87544
505-662-8120 Fax 505-662-8363

Checklist

2 Copies of All Documentation Required

APPLICATION CHECKLIST
Permit Application completed and signed.
CID/Homeowners Responsibility Form – If Homeowner is acting as General Contractor <i>(If Assessor's database does not match owner name on form further proof of ownership may be required.)</i>
For commercial projects a signed and notarized owner's affidavit from the property owner is required
Description of shed including model type for pre-manufactured sheds
Information from manufacturer on flame spread of exterior materials if structure is within 20-ft of a building containing habitable space. Exterior materials must have a Class II flame spread or better per Los Alamos County Fire Code.
Construction details: <ul style="list-style-type: none"> • Foundation plan with footing details required. • Framing Plans including header detail. • Wall section detail. • Information from the manufacture on truss detail including engineering stamps (if using manufactured trusses).
Information from the manufacture on flame spread on exterior Material: <ul style="list-style-type: none"> • Class of Roof (Class A Los Alamos / Class B White Rock). • Type of skylights if applicable (No plastic). • Soffits, fascia, and siding (Class II flame spread or better) • Stucco system if applicable. <p>Note: Class of roof and siding information is not required for large accessor structures located more than 20 feet from a building containing habitable space.</p>
Manufactured lumber information to include series, type, and load data (i.e. joist/micro lam/para lam, etc....).
Height (provide an overall height measured from the existing grade to the peak of roof).
Does the structure contain condition space (heated or cooled)? If applicable, show how the structure complies with the Energy Code. If not, indicate on the "Description of work" line on the application.
Property Survey including the following: <ul style="list-style-type: none"> • Dimensions (height, width, length) of proposed structure – to scale • Distance of structure from all buildings with habitable space • Location of proposed and existing structures showing distances to property lines and setbacks • Location of all utility lines (gas, water, electric, sewer) mains, and meters from property lines to proposed structure, indicate if electric line is overhead or underground

please provide us with the NM One Call ticket number.

NM One Call 1-800-321-2537

** This list is not all inclusive, additional information may be required depending on scope of project**