

OFFICE USE ONLY	Amount Due	Date	Amount Paid	Received By/Date
Facility Charge				
Deposit				
Combination Issued				
Insurance				
Security				
Other				

Special Instructions: _____

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1. An approved Facility Use Application is required for all groups and must be in possession of the applicant or representative at the event.
2. Permits will be issued to adults, ages eighteen (18) and up.
3. The right to revoke permission for use of a facility with or without cause at any time is retained by the Los Alamos County Airport ("AIRPORT").
4. AIRPORT may terminate any special events/activity when necessary for the safety and enjoyment of the public, for the protection of resources, or for violation of any rules and regulations of AIRPORT or the County of Los Alamos ("COUNTY"), or if deemed necessary in the public interest. No liability will be incurred by AIRPORT or COUNTY, its agents or employees, by reason of such termination and no rebates or refunds or fees, rent, or deposits will be made solely because of such termination.
5. Permits shall not be granted in such a manner which, in the opinion of the AIRPORT or COUNTY, constitutes a monopoly for the benefit of any individual, group or organization.
6. Applicants shall not assign or sublease any portion of the facilities or any rights under this Use Permit, without prior approval of the AIRPORT. Any such assignment or sublease shall be void, and the AIRPORT shall have the right to exclude any and all persons from the Facility attempting to exercise any right or privilege under such assignment or sublease.
7. Attendance will be limited to the occupant load of the Facility as established by the COUNTY Fire Marshall or as determined by the AIRPORT.
8. Requests from promoters or contractors involving performance by organizations or individuals with whom separate contracts are made, will require that copies of such contracts shall be made available to AIRPORT and COUNTY Officials for inspection upon request.
9. Entrance to the Facility is allowed at the time specified on the approved application(s) and users are also expected to leave at the time specified. Specified times should include time necessary to prepare for the activity and clean-up time by the user. Use charges will be based upon the time keys are issued and returned.
10. Groups shall leave all Facilities in a clean and orderly condition. If the Facility or area is not clean and orderly upon your arrival, it should be brought to the attention of the AIRPORT. Additional clean up beyond normal conditions will be charged to user.
11. Applicant may be required to make a damage and clean-up deposit on circumstances and probabilities; and if requested by the AIRPORT, a performance bond securing the faithful performances of Applicant's obligation hereunder. Applicant will maintain the Facilities in a clean and sanitary condition and will restore the area(s) to the condition in which it was received, and will repair any and all damages to the facility or any AIRPORT property which was a result of Applicant's activities as encompassed by this permit. AIRPORT will be the sole judge of the extent of the damage. In the event the Applicant fails to pay, within the time prescribed, any balance due for use of the Facilities under this application, any and all deposits made by Applicant shall be retained by AIRPORT as liquidated damages for breach of this contract and shall not be refunded.
12. Publicity of any type may not be released or used relating to an event until approval is granted for the application. All publicity may be subject to approval by the AIRPORT prior to its release.
13. No advertising shall be exhibited, no petition shall be circulated, and no solicitation or sales shall be made in the facility or grounds without approval from the AIRPORT. No advertising or promotional materials are to be posted on telephone, power or street lighting poles within the COUNTY per COUNTY Code. Violation of this condition will result in cancellation of the event without refund.
14. Fires or use of pyrotechnics are not permitted without prior approval by the AIRPORT and the COUNTY Fire Department.
15. Only fireproof or fire retardant materials may be used in decorations, and at no time shall exits be covered or obstructed.
16. Lessee shall not drive any nails, screws, tacks, pins or other objects into the floor, walls, ceiling, partitions, doors, door or window casing, or woodwork of the facility, or make any other alterations therein, except as may be authorized.
17. No structure or sets are to be built unless specifically provided for herein, and no shrubbery or trees are to be cut, trimmed or injured.
18. Alcoholic beverages are permitted only at areas designated or approved by AIRPORT and the COUNTY in writing. State laws on alcoholic beverages prevail.
19. Any authorized AIRPORT official representative shall have the right to enter the Facility WITHOUT CHARGE at any and all times during a scheduled event.
20. Applicant/Permittee shall obey all applicable federal, state and county laws during the conduct of the event approved herein.
21. The AIRPORT or COUNTY is not responsible for injuries or damage to the users or loss of personal property left in or on the premises.
22. In case of emergency, please call (760) 217-0496.