



LOS ALAMOS
where discoveries are made

Large Accessory Structure

(over 200 square feet)

Los Alamos County | Community Development
1000 Central Avenue, Suite 150
Los Alamos, New Mexico 87544

Phone: (505) 662-8120 Email: permit.techs@lacnm.us

Checklist

2 Copies of All Documentation Required

APPLICATION CHECKLIST	PROVIDED
Building Permit Application completed and signed. *3 Business Day Review Time	
Encroachment Permit Application (if applicable).	
CONSTRUCTION DOCUMENTS (Building plans to 1/4" scale MINIMUM)	PROVIDED
Describing Shed Construction & model type.	
Foundation Plan w/footing detail. <i>(also include securing/anchoring description to slab or ground)</i> Floor and Roof.	
Framing Plans - including header detail.	
Wall Section Detail.	
Information from the manufacturer on truss details including engineering stamp <i>(if using manufactured trusses)</i> .	
Information from the manufacturer on flame spread of exterior materials: <ul style="list-style-type: none"> • Class of roof (class A for Los Alamos and class B for White Rock) • Type of skylight (no plastic) (if applicable) • Soffits, fascia and siding (class II flame spread or better) • Stucco system (if applicable) As applicable to LA fire code. <i>*note – class of roof and siding information is not required for large accessory structures located more than 20 feet from a building containing habitable space.</i>	
Manufactured lumber information to include series, type, and load data (i.e. joist/micro lam/para lam, etc.).	
Height (provide an overall height measured from the existing grade to the peak of roof).	
Does the structure contain conditioned space (heated or cooled)? If so, show how structure complies with the energy code. If not, indicate on the "Description of Work" line on the application.	
SITE PLAN DOCUMENTS	PROVIDED
Scaled Drawing.	
Finished Floor Elevation.	
Location of Proposed and Existing Structure (labeled as such), <i>showing</i> distances to property line and required setbacks.	
Identify if electric line is overhead.	
Provide the NM One Call Work Order Number on the Site Plan. (Existing underground utility lines need to be located by calling nm811 toll-free at 800-321-2537 prior to excavation and submittal of this application on all lots with existing utilities).	
Identify all structures, including but not limited to house, garage, and sheds.	
Show placement and dimensions of existing and proposed easements. (utility and drainage).	

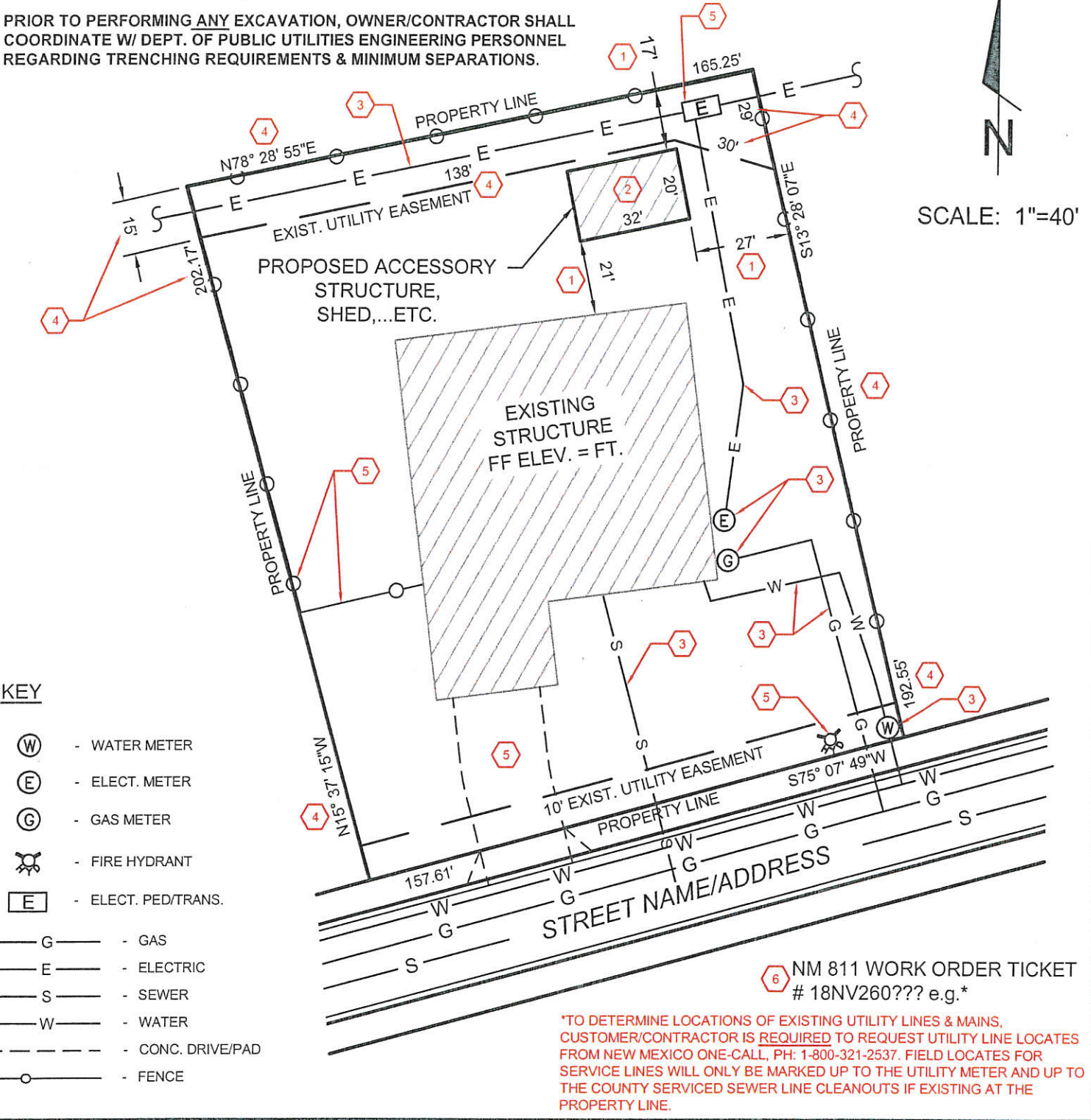
UTILITY SITE/PLOT PLAN (TYPE 2)

NOTE:

PRIOR TO PERFORMING ANY EXCAVATION, OWNER/CONTRACTOR SHALL COORDINATE W/ DEPT. OF PUBLIC UTILITIES ENGINEERING PERSONNEL REGARDING TRENCHING REQUIREMENTS & MINIMUM SEPARATIONS.



SCALE: 1"=40'



KEY

- (W) - WATER METER
- (E) - ELECT. METER
- (G) - GAS METER
- ⊕ - FIRE HYDRANT
- (E) - ELECT. PED/TRANS.
- G — - GAS
- E — - ELECTRIC
- S — - SEWER
- W — - WATER
- - - - - CONC. DRIVE/PAD
- — - - - - FENCE

⑥ NM 811 WORK ORDER TICKET # 18NV260??? e.g.*

*TO DETERMINE LOCATIONS OF EXISTING UTILITY LINES & MAINS, CUSTOMER/CONTRACTOR IS REQUIRED TO REQUEST UTILITY LINE LOCATES FROM NEW MEXICO ONE-CALL, PH: 1-800-321-2537. FIELD LOCATES FOR SERVICE LINES WILL ONLY BE MARKED UP TO THE UTILITY METER AND UP TO THE COUNTY SERVICED SEWER LINE CLEANOUTS IF EXISTING AT THE PROPERTY LINE.

CHECKLIST

- ① LOCATION OF PROPOSED STRUCTURE SHOWING DISTANCES TO PROPERTY LINES & REQUIRED SETBACKS.
- ② PROPOSED BUILDING FOOTPRINT WITH DIMENSIONS & FINISH FLOOR ELEVATION (FFE) IN FEET***.
- ③ LOCATION & ROUTING OF ALL (EXISTING/PROPOSED) UTILITY MAINS AND SERVICE LINES FROM THE PROPERTY LINE UP TO AND INCLUDING THE METERS.
- ④ IDENTIFY, LABEL & DIMENSION ALL PROPERTY LINES & EASEMENTS**.
- ⑤ IDENTIFY FEATURES SUCH AS FENCES, WALLS, GATES, SHEDS, DRIVEWAYS, SLABS, FIRE HYDRANTS, UTILITY POLES & BOXES, ... ETC. (EXISTING & PROPOSED)
- ⑥ A NM ONE-CALL (811) WORK ORDER TICKET NUMBER SHALL BE INCLUDED ON SUBMITTED SITE PLAN.*

** ADDITIONAL INFORMATION REGARDING THE LOCATIONS/DIMENSIONS OF EXISTING PROPERTY LINES & EASEMENTS CAN BE FOUND IN THE OFFICE OF THE LOS ALAMOS COUNTY CLERK LOCATED AT 1000 CENTRAL AVE., SUITE 240, LOS ALAMOS, NM 87544.

*** AN ACCESSIBLE CUSTOMER OWNED CHECK VALVE SHALL BE INSTALLED ON ALL SANITARY SEWER SERVICE LINES IF THERE IS A RISK THAT THE DWELLING FLOOR ELEVATION IS, OR MAY BE BELOW THE RIM ELEVATION OF THE UPSTREAM MANHOLE (UNIFORM PLUMBING CODE; SECTION 710).